

PLANNING BOARD MEETING
Tuesday September 24, 2013
Stow Town Building - 3rd Floor
380 Great Road
Stow, MA

1.	7:00 PM	Call to Order
2.		Review Correspondence and Minutes
3.	7:05	Public Input
4.	7:10	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:15	Coordinator's Report

Discussion/Action Items

6.	7:30PM	Continuation of Hemenway Farm Planned Conservation Development Public Hearing
7.		Taylor Road Bond Release
8.		Review of Chapter 61 Property
9.		Deerfield and Heritage Lane Mitigation Properties
10.		Executive Session M.G.L c30 Section 21
11.		Adjournment

CORRESPONDENCE

9..13.2013 FROM: Conservation Commission – RE erosion at Pilot Grove II
9.11.2013 FROM: Stow Conservation Trust – RE Hemenway Open Space
9.6.2013 FROM: Mark White – RE Formal request for release of Lot 24 at Dunster Drive
9.4.2013 TO: Bruce Wheeler – RE Notice of Release of Tripartite Agreement for Sylvan Drive
9.12.2013 FROM: Sue Carter – RE Release of Lot 24 Dunster Drive
9.15.2013 FROM: Bill Byron – RE Hemenway Farm Traffic impacts
9.12.2013 FROM: Donna Oemig – RE Wildlife sightings at Walcott Street Neighborhood
9.10.203 FROM: Rich Presti – Lower Village Water Update
9.3.2013 FROM: D'Agostine, Levie, Parra and Netburn – RE Taylor Road Bond Release
9.13.2013 FROM: Vin Antil – Carole Surreau Chapter 61 Quick Response Team Packet
9.18.2013 TO: John Beusch – RE Hemenway Open Space
9.13.2013 FROM: Stow Conservation Trust – Hemenway Site Visit Comments
9.10.2013 FROM: Stow Conservation Trust – Hemenway Open Space Comments

TOWN BOARDS AND COMMITTEES

9.16.2013 FROM: Conservation Commission – RE Article 97 Mitigation Parcels
9.5.2013 FROM: Conservation Commission – RE Determination of Applicability at 41 Gleasondale Road – Does not require NOI
9.5.2013 Building Department – RE Building Permit 76 Dunster Drive
9.19.2013 Conservation Commission – Notice of Public Hearing – RE addition to residence within area subject to protection. At 53 Great Road
9.19.2013 Zoning Board of Appeals – Notice of Public Hearing – Minimum lot area variance for 4 bedroom dwelling at Lands End.
9.5.2013 Building Department – RE August Building Permits Issued
9.5.2013 Conservation Commission – Comments on Hemenway Farm to the Planning Board

AREA TOWN BOARDS AND COMMITTEES:

9.16.2013 *Bolton Planning Board* – Notice of Public Hearing – RE conflict correction between Barn, Stable and Carriage House Preservation Bylaw and current accessory apartment bylaw; Temporary Moratorium on Medical Marijuana Treatment Centers.

- 9.11.2013 *Acton Planning Board* – Notice of Public Hearing – RE Sign Special Permit at 171 Great Road
- 9.3.2013 *Marlborough Planning Board* – Public Hearing Notice – RE Change in the table of uses to create a “power laundries” and “Dry Cleaning” use.
- 9.3.2013 *Sudbury Zoning Board of Appeals* – Public Hearing Notice – RE 10 variance and special permit applications.
- 9.3.2013 *Harvard Zoning Board of Appeals* – Notice of Special Permit Decision

PUBLICATIONS

- 9.5.2013 Beacon September Issue
- 9.3.2013 Interchange Summer 2013

LOOKING AHEAD

<i>Task</i>	<i>Priority</i>	<i><u>Long</u> <u>Median</u> <u>ShortTerm</u></i>	<i><u>Timeline to</u> <u>begin</u></i>	<i><u>PB Member(s)</u></i>
Lower Village Planning Effort			Summer/Fall 2013	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		
Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Create draft by-law for NRPZ	H	S		
Assess consistent buildout formula	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		
Gleasondale Village Planning Effort			Summer 2013	All
Debrief Final UMASS student report	H	S		
Assess formation of neighborhood committee	H	S		
Assess timeline for walking tour and charette	H	S		
Begin discussions with Hudson re: water/sewer	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				
Adopt FEMA FIRM Update	H	M	Meeting Summer 2013	
Hold public meeting for information on update	H	S		
Medicinal Marijuana	M	M		

Identify Districts, review bylaws and moratorium from surrounding communities	M	M		
MAGIC Agricultural Project	H	M	Summer/Fall 2013	
Assess zoning and policy action steps	H	M		
Zoning Reform Act	M	S	Ongoing Monitoring	
Comprehensive Permit Policy	H	S	June Meeting	
Golf Course Water Monitoring	L	L	Long Term	
Wireless Service Overlay Study	L	L		
Floodplains/Wetlands Overlay District	M	M		
Demolition Delay Bylaw	M	L		